

# LINCOLN CAMERA CLUB

## Committee Meeting Minutes 29<sup>th</sup> October 2014

Present: David Neve (President), Karen Bassett, Jarek Grebenik, Lynne Grebenik, Tim Higham, Jorj Malinowski, Audrey Stanley, Becky Strickson and David Weaver.

1. **Apologies for absence:** Both Gary Westwood and Miles Winterburn have formally resigned from the committee.
2. **The minutes:** From the minutes on 24<sup>th</sup> September 2014, point 'd' of 'Any other business' was disputed. Jorj Malinowski explained that he did not say he would contact Port Lincoln Camera Club, but that he would be happy to run a competition with them should they want one. The committee decided that with the club's busy schedule that contact with Port Lincoln will be put on hold for the time being.
3. **Matters arising** from the previous minutes:
  - a. Website, Twitter & Flickr – Both David Neve and David Weaver confirmed that the website and twitter account are up to date. It has been suggested that the photographs which are awarded the top six positions in club competitions should be showcased on the club's website. The images will only be put on the website with the author's permission. This idea will be announced / emailed to club members and will be discussed further at the next committee meeting. Miles Winterburn has expressed that he's currently still happy to oversee the Flickr account. David Neve will contact Miles to see if he can have access to the Flickr account.
  - b. Raffle – Lynne Grebenik confirmed that the raffle still continues its success.
  - c. Membership – Tim Higham reported that there are over 50 paid up members. David Neve has an up to date members list.
  - d. Specialist / Educational groups – Jarek Grebenik will plan another landscape group trip in the near future. Jorj Malinowski confirmed that the digital folio has seven new members and that it should be up and circulating in a couple of weeks. Jorj Malinowski also expressed that the print folio is still circulating successfully however, if Mike Lincoln should need to stop running it then he would be happy to take over for the duration.
  - e. Print Display Stand
    - i. Lighting – The lighting's suitability will be checked on the meeting of the next internal competition (11<sup>th</sup> November 2014).
    - ii. Storage – Lynne Grebenik successfully organised for the club to have its own key for the storage shed.
  - f. Equipment storage – Lynne Grebenik will speak to Tim Scott regarding his interest in the club's laser printer. Tim Scott has confirmed he will remove his storage from the attic in the Cathedral Centre. David Neve has emailed the LPA to advertise the projector stand.

- g. Annual Winter Exhibition 2014– Entries are due in on 11<sup>th</sup> November 2014.
  - h. St Barnabas Exhibition – Jorj Malinowski has been in contact with St. Barnabas, who have expressed that they would like the club to produce photographs for them to have an auction in 2015. Jorj Malinowski said that if there is good feedback from the club then he is happy to take over the collection of images. This will be discussed further at the start of 2015. David Neve gave thanks to Jarek Grebenik for all of the work he has done for the St Barnabas exhibition.
  - i. Sales of merchandise – Lynne Grebenik reported that some mounts have been sold and that she has had some orders for club t-shirts.
  - j. Lincoln Camera Club Calendar – David Neve confirmed that he has been in contact with L.I.V.E.S. and that they are grateful for the club’s help. The club will cover the printing cost and the profit will go to L.I.V.E.S. 300 calendars were ordered in total (200 shared between to L.I.V.E.S. and Siemens). A number of calendars have already been sold at the club on its first night of sales. L.I.V.E.S. are currently selling the calendar on their website and at various events they are present at. The calendar is being advertised in Siemen’s charity round up email. Karen Bassett suggested that some calendars should be available for sale on the club’s stand at the photo and optics show on 5<sup>th</sup> November. David Weaver has made a promotion page for the calendar on the club’s website. Jorj Malinowski will take some samples to promote at his heart support group.
  - k. Club Coach Trip – Nothing to report. Will discuss again next year.
  - l. Lincoln Camera Club Bursary – Jarek Grebenik will meet with staff of Lincoln University on 30<sup>th</sup> October 2014 to explain to them our bursary proposal. He will tell them that we would prefer the bursary to be used for photography students rather than the whole media school.
  - m. Festival of photography exhibition – David Neve will know definite dates early 2015.
4. **Updating the Charity Commission** – After being in contact with the charities commission, Tim Higham clarified that the club has two types of trustees. The first type are ‘Custodian Trustees’ and their role is to hold the charity’s property and to prevent the charity from acting outside the terms on the constitution; they have no management though in the management of the charity. The second type is ‘Management Trustee’ and they have complete power to run the charity therefore, each member of the committee is a management trustee, and it is these person’s names who should appear as a trustee on the charity commission’s website. Tim Higham added that for those who are concerned about the personal liability of being a management trustee, that the club can take out ‘Director’s and Officer’s’ insurance, but in order to do this a change would have to be made to the constitution. This will be discussed further at the next committee meeting. David Neve will contact Keris Eyton- Williams to enquire if he would still be happy to be a custodian trustee.
5. **Recruiting Committee Members** – David Neve expressed that with two committee member resignations that the communication officer position needs to be replaced and

that the club should look at the idea of inviting club members to take up 'shadow' position of the committee members as to learn committee members roles. Karen Bassett volunteered to produce the monthly newsletter. The committee discussed the possibility of being able to send club wide emails without having to go through the communication officer. Jarek Grebenik will forward the club's drop box account details to David Neve so he can put member's email addresses only onto it. Committee members who need the contact list will have to contact David Neve. For the time being, David Neve will continue to send emails on behalf of committee members and Jarek Grebenik is happy to continue with the programme for 2015.

**6. Officers' reports:**

- a. General Secretary – Nothing to report.
- b. Social Secretary – Audrey Stanley expressed that the club needs an alternative venue for the Christmas social on the 16<sup>th</sup> December 2014 due to the Cathedral Centre not being available. Lynne Grebenik will contact 'Widow Cullen's Well' to see if their spare room is available and if so, whether or not they would be able to supply refreshments.
- c. Treasurer – Tim Higham confirmed that the club accounts are up to date and that he has been in contact with David Davies, regarding the club's Espo account, and David is happy for Tim to have the details for the account.
- d. Programme Secretary – Jarek Grebenik produced a draft of the 2015 programme for the committee to look through.
- e. Communication Officer – Nothing discussed (see section 5).
- f. Internal Competition Secretary – Lynne Grebenik reported that the recent competition (open and graphic PDI) was very successful with a high number of entrants and she gave thanks to David Neve for being the judge and to Becky Strickson for taking on the competition duties in Lynne's absence.
- g. External Competition Secretary – Jorj Malinowski announced that the club came third in the LPA print battle. He reported that due to a communication error that the club will not be entering this year's Nempf exhibition. He has contacted Carol Cheetham of Nempf to explain the situation but has yet to have a response. Jorj ran through up and coming events for the club including the: inter-club PDI competition on 2<sup>nd</sup> November, the POTY award on 16<sup>th</sup> November and the LPA individual PDI competition in January 2015.
- h. LPA Delegate – Both Jorj Malinowski and David Weaver will be attending the LPA meeting on 6<sup>th</sup> November 2014.
- i. NEMPF Delegate – Jorj Malinowski expressed that the images entered for the Nempf Jubilee were all of a good standard and will be out onto the DVD. He will be collecting 4 – 6 images from the club, for the Nempf Jubilee book, as soon as possible. Jorj will collect the entries in and discuss, with a judging panel, which photographs should be entered. Jorj will send David Neve and email to distribute to the club asking for images.

7. **Any Other Business:**

- a. Lynne Grebenik enquired as to what the budget is for the fireworks. Tim Higham gave his consent for Lynne to buy what was needed and agreed that £200 is a reasonable amount.
- b. The committee thanked Karen Bassett for taking on the role of producing the newsletter.
- c. Tim Higham reported that, on a recent visit to Southwell Minister, that the staff there would be happy to have an open evening for the club do photography there, Jarek Grebenik will contact Nikki Smith from the Minster to discuss this opportunity with her.

Meeting closed at 21.13