

LINCOLN CAMERA CLUB

Committee Meeting Minutes 28 March 2018

Present: Jorj Malinowski, Kristy Hill, Audrey Stanley, David Tabberner, David Weaver, Karen Bassett and Alastair Scammell

1. **Apologies for absence:** Dawn McCall
2. **The Minutes:** The Minutes from the previous meeting, held on 31 January 2018 were read and approved.
3. **Matters arising** from the previous minutes:-
 - (a) Churches Project – JM passing the display boards to Alastair. JM saying we have a good chance to get the photo paper donated from Photospeed. Passing details to Alastair. We will advertise Photospeed somewhere on the display in return. JM suggesting we use satin finish paper. Alastair reporting that we are not far off schedule. He has plenty of volunteers to start the panels, they just need to sort out a date to start. Several members have volunteered to do write ups on the churches. Alastair reporting that he is happy with the amount of help he has for each task for now. Alastair asking about advertisement flyers. JM suggesting we use Vista Print. They are reasonably priced and much faster/more professional than us using our printers and cutting them out, etc. These can be sent to churches, dioceses, Lincolnshire County Council newsletter, local papers (Mortons), N&EMPF, LPA, etc. JM suggesting a title of 'Churches of Lincolnshire: A Photographer's View'. Committee in agreement. With regards photo printing Alastair is happy to use his own printer for this with the Club reimbursing for ink costs. Cerys [surname?] has agreed to help Alastair with the printing. DW mentioning would it be worth using a company to produce the prints? Discussing pros/cons – might be cheaper to do it ourselves, most companies only accept TIFF files – all our images would need to be in this format. Alastair to look into this further.
 - (b) Website & Social Media – Website up to date, the handbook amendments are now on as are the results from the last competition. Facebook – KH reporting that everything was just 'ticking over' on our Facebook page. Alastair enquiring about if we can advertise the Churches Project through Facebook. KH saying that we can. Posts can be 'boosted' to appear in more people's newfeeds for a small fee.
 - (c) Membership – DT reporting that we have a few new members this month.
 - (d) Specialist/Educational Groups – folios are moving well. JM has had requests from folio members for more members to be added. To do this we would need extra sticks/boxes for the extra members and there might be problems with keeping them moving. JM will continue to inform members of the folios to keep people interested.

JM to speak to Dawn McCall about points of interest for nature groups etc, e.g. Chambers Farm Woods for when the weather warms up.

- (e) Summer & Winter Exhibition – Summer exhibition is booked for 25th July. The price has increased to £32/week (previously £21). Audrey will visit the library soon just to confirm this date and enquire as to the booking of the winter exhibition. We would like similar dates to last winter's exhibition (spanning Christmas and New Year) or the 2 weeks before Christmas. Committee noting that we cannot now accurately gauge how many visitors we have had to the exhibition as we used to have a door counter but this is not possible in the new display area. We had decreased voting slips/comments in the book this last year. We need to make sure the voting box/comments book is available throughout the display.
- (f) Mounts – Committee agrees we need to keep providing the mounts to members. JM asking which storage boxes to purchase. Committee deciding on Nomad Boxes. We will order the heavy duty boxes with handles at £31 per box. We will line the boxes ourselves (to protect against the rivets) to reduce cost. We will need 4 boxes in total (A4 black, A3 black, A4 white and A3 White). JM to ask members if they require storage boxes for personal use to save on postage.
- (g) Insurance Certificate – Treasurer and president will both keep a copy of this. Discussion about what is covered on our policy. If lecturers are not booked through NEMPF then we should check if they have third party liability insurance as they wont be covered under ours. Discussion as to whether we should build a disclaimer into our booking confirmation email/letter to cover this? This might be a good idea in future.

4. Officers' Report

- (a) General Secretary – nothing to report
- (b) Social Secretary – nothing to report
- (c) Treasurer – DW handed round the accounts. Nothing more to report
- (d) Programme Secretary – DW running through upcoming program. 'Natural History' competition will change its name to 'Nature' to encourage more entries. Should we cancel meeting on the Christmas Market week? Parking/weather is bad so if we cannot think of any ideas for that week we will cancel. Discussing gaps in the program. We could have a studio night for still life photography with some tuition from the studio staff? DW to look into this.
- (e) Monthly Newsletter – a few amendments then is ready to send to members.
- (f) Internal Competition Secretary – DT reporting he still has problems receiving entries, entry numbers are low. Some emails are not coming through to him. DT saying that he always acknowledges receipt of entries received by email so if a member has not received a receipt with a couple of days they are to assume it has not arrived with DT. JM suggesting checking spam folders. DW sending log in details to DT and KH so they can check their spam folders for 'intcompsec' and 'secretary/enquiries' email addresses as both DT and KH have theses camera clubs emails forwarded to their personal accounts and cannot check spam via this.

Discussion re judges needed for upcoming competitions. JM suggesting a few for DT to contact. Discussing deadlines. JM suggesting we need to be consistent, i.e. all entries required one week before unless there are exceptional circumstances but ultimately it is DT's decision.

- (g) External Competition Secretary – Keyworth battle is set up ready to go on the 10th April at LCC. No refreshments are needed for this. JM saying our images are of very high quality and we should do well.

A caravan and camping photography group have contacted us. They tour the country and have battles with the local camera clubs. They have invited LCC for a battle at Welbourne Village Hall in May. We will be up against the Camping Club and Nottingham & Notts. They require 10 prints and 10 pdis. Jorj is organising this.

- (h) LPA delegate – Day of Photography has been rearranged for 20th May. JM has emailed members to inform them that a few tickets are still available.
The LPA AV competition was very successful.
- (i) NEMPF Delegate – AV competition – Cleethorpes did very well. JM informing the committee he has been re-elected to the Executive Board.

5. Any Other Business

DW enquiring – should we have a maximum amount for cheques drawn? E.g. £1,000. Committee agreeing it would be a good idea. JM suggesting anything up to £500-600 should be at the Treasurer's discretion and any amount requested above this amount needs to be discussed and approved by the committee. The committee will then provide written agreement to present at the bank. DW will enquire at the bank if we already have anything like this set up and what our options are.

KH asking about AGM – when do we notify members. JM saying 3 weeks before we ask members for any additions to 'any other business' section. JM would like to reintroduce formal voting for office positions this year.

Meeting closed 20:50

Next meeting: Wednesday 25th April 2018